

ANNUAL ACTION PLAN FOR 2007
15th May 2007

NAG Reference	Actual Result/Annual Report	Who	Budget	When
1.1 To develop and implement teaching and learning programmes.	To review the present range of subjects offered to students and identify required changes for the next 3-5 year period – have developed a curriculum implementation programme.	Jenny Moon	-	By end of Term 3
	<ul style="list-style-type: none"> • To implement a major literacy initiative across all year levels. 	Ac	3,000	By end of Term 1
	<ul style="list-style-type: none"> • All Faculties to have made an initial start in Years 9 – 10. 			By end of Term 1
	<ul style="list-style-type: none"> • To create a literacy committee with representation in all faculty areas. 			Ongoing
	<ul style="list-style-type: none"> • To work in partnership with the School Support Service via Waikato University 			By early Term 4
	<ul style="list-style-type: none"> • Develop a three year strategic programme for literacy development within the school 			
<ul style="list-style-type: none"> • Numeracy – The Mathematics Faculty will highlight the development of basic mathematical skills in both Years 9 & 10 – aimed at improving short comings identified in last years Asttle testing. 	Ta	1,000	Ongoing throughout the year	
<ul style="list-style-type: none"> • To improve the opportunities for student learning with the introduction of the following new programmes – new subjects. 	Bs			
<ul style="list-style-type: none"> • Year 13 Outdoor Education 	Jenny Moon	-	Ongoing through the year	
	Ka	-	Ongoing	

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	<ul style="list-style-type: none"> • Year 13 Science • Year 11 Employment skills • Introducing the new Year 10 option structure with new courses in computing, commerce, woodwork, metal work, food technology and electronics. • Establishment of the Gateway Programme to provide vocational training (aim to have 25 students on the programme by end of Term 2) 	D. Smith Rn MI Ro Rn	- - 2,000 -	Ongoing Ongoing Ongoing Ongoing
1.2 Through a range of assessment practices, gather information that is sufficiently comprehensive to enable the progress and achievement of students to be evaluated.	<ul style="list-style-type: none"> • Build on work started in 2006 Year 9 MIDYIS testing – Feb. Asttle testing for both literacy and numeracy in Years 9 & 10, term 1 and term 4. • Processing NCEA results – term 1 • Year 8 entrance testing - August 	Jenny Moon	10,000	Ongoing
1.3 On the basis of good quality assessment information identify students and groups of students; <ul style="list-style-type: none"> a) who are not achieving b) who are at risk of not achieving c) who have special needs d) aspects of the curriculum which require special attention. 	<ul style="list-style-type: none"> • Establish the new positions of academic deans in Years 9, 10, 11 & 12. Their role will be to identify students in need, to establish clear goals for these students, to work with parents and teachers, ensure that an adequate course of study is delivered. • To put in place programmes that encourages the involvement of Boys and the improvement of their results. • The creation of a Special Needs Register that clearly and effectively identifies students. 	Fs Jenny Moon Ac Tn	- - -	Est Term 1 – work ongoing Term 1 Ongoing

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<p>1.4 Develop and implement teaching and learning strategies to address the needs of students and aspects of the curriculum identified in 1.3 (above)</p>	<ul style="list-style-type: none"> • To develop the role of the SENCO within the school, to establish a clear vision for the student support centre and have a set of clear policies and procedures in place that meet the needs of these students • To have in place a Student Support Centre that meets the individual needs of a clearly identified group of students. • Ensure the effective assimilation of our first two ORRS students • Establish a Year 9 homeroom, replacing the old STAR class concept, to provide a clearly identified group of students with consistency in daily routine and teacher expectation. • Emphasis will be given to the key areas of literacy and numeracy. • By working with Cambridge Middle School, the Salvation Army and the Ministry of Education provide a local option for Alternative Education for the start of the 2008 school year. • Develop a long term strategic vision and plan for the role of ICT within the school. 	<p>Ac</p> <p>Ac</p> <p>Ac</p> <p>Cn</p> <p>Pm</p> <p>Br</p>	<p>50,000</p> <p>-</p> <p>-</p> <p>Creation of a new teaching position</p> <p>-</p> <p>-</p>	<p>Term 1</p> <p>Ongoing</p> <p>Term 1</p> <p>Ongoing</p> <p>Term 2</p> <p>Term 2</p>
<p>Develop a strategic plan which documents how we are giving effect to the National Educational Guidelines through our policies, plans and programmes, including these for curriculum assessment and staff professional development.</p>	<ul style="list-style-type: none"> • HOF's will report to the Principal and the BOT regarding their goals for 2007, academic results and identified barriers to learning. 	<p>HOF's</p>	<p>-</p>	<p>Term 1 / 2</p>

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	<ul style="list-style-type: none"> • Report to BOT regarding progress in their respective areas of responsibility and goals for 2007 • BOT reviews Strategic Plan with the Principal, develop an Action Plan for 2008. 	DP's Pm	- -	Term 1 Term 4
2.2 Maintain an on-going programme of self review in relation to the above policies, plans and programmes including evaluation of information on student achievement.	<ul style="list-style-type: none"> • Implement changes to the Mathematics Department following the 2006 review. This will involve restructuring the management of the department, establishing clear lines of responsibilities and reviewing methods of teaching. • Senior Management will review the Social Science Faculty • Senior Management will review the Science Faculty • BOT review of Finance & Property • BOT review Health and Safety • Conduct an annual review of Board operations. 	Pm Pm Pm Board Chair My BOT Board Chair Board Chair	- - - -	Term 1 & 2 Term 2 Term 3 Term 2 Term 3 Term 2
3.1 Develop and implement personnel and industrial policies, which promote high levels of staff performance, use educational resources effectively and recognise the needs of students.	<ul style="list-style-type: none"> • Professional Development will be provided to support major initiatives within the school including: <ul style="list-style-type: none"> i) developing literacy skills ii) improving the outcomes for our male students iii) meeting the needs of our Maori students • HOF's will be required to visit other schools • Our Performance Management System will be reviewed. 	Tn Tn Tn	28,000 - -	Ongoing Ongoing Term 2 & 3 Term 1

NAG Reference	Actual Result/Annual Report	Who	Budget	When
4.1 Allocate funds on financial and property matters as stated in the charter.	<ul style="list-style-type: none"> Develop a budget for the 2008 school year after consultation with HOF's, related interest groups and the BOT. 	My Pm	-	Term 4
4.2 Ensure that annual accounts are prepared and audited as required. Ensure that school faculties meet student needs.	<ul style="list-style-type: none"> Prepare a set of annual accounts for the 2006 financial year. Exterior and internal painting of the Arts block Upgrade classroom furniture in both the Mathematics and Arts blocks Complete stage 1 of the gym redevelopment Work with council to seek approval and funding for stage 2 of the gym redevelopment. Completion of our Maori Studies Suite Construction of an additional computer suite. Construction of a purpose built student support centre with facilities for the Deans Expansion of the superloo Relocate prefabs from behind the gym to the Maths area. 	My My Pm My Pm My Pm Pm/My Pm/My Pm/My Pm/My Pm/My Pm/My	16,000 50,000 40,000 1,000,000 - 400,000 200,000 270,000 200,000 30,000	Term 1 Jan - Feb Term 1 By end of Term 4 Term 2 Term 1 Term 3 Term 3 Term 3 Term 2
NAG 5.1 To provide a safe physical and emotional environment for students.	<ul style="list-style-type: none"> To create 4 additional deans positions within the school 	Fs	4xMMU 4xMMA .8 FTTE	Ongoing
NAG 6. To comply with all general legislation concerning requirements such as attendance.	<ul style="list-style-type: none"> Review the attendance monitoring system to ensure greater accuracy and quality feedback to staff and parents. 	Fs	-	Term 2

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1.5 In consultation with the school's Maori community, develop and make known to the school's community policies, plans and targets for improving the achievement of Maori students.	<ul style="list-style-type: none"> To organise the opening of the Maori students suite and to establish it as a centre for Maori activities within the school. 	Tn Fs Ti Tm	2,000	Term 1 opens Ongoing
	<ul style="list-style-type: none"> To work with whanau to recognise Maori student achievement through newsletters and a special prizegiving. Establish a vertically integrated form class for Maori students who wish to be involved. Improve Maori student achievement in NCEA. Improve Maori student attendance and retention. To continue with and develop further the idea of hauora classes. Engagement in a number of extra-curricular activities including manu Korero and a national kapa haka competition. 	Ti Tm Tm Fs Tm Ti Fs Ti Tm	- - - -	Term 2 Ongoing Term 1 Ongoing
Extra Curricular Activities	<ul style="list-style-type: none"> Cambridge High School sports body will be established to co-ordinate development across all codes. The Cambridge High School Sports Foundation will be established to secure substantial additional funding. A strategic plan for sport within Cambridge High School will be established. The school will be involved in the stage challenge on a bi-annual basis. Establish a school Choir. Establish a wider range of instrumental groups. 	Wb Pm Wb Wb Cl Lw Lw	50,000 3,000 - -	Term 2 Term 1 Term 2 Term 2 Ongoing Ongoing